**THE AMBER FOUNDATION**

**JOB DESCRIPTION**

The safe recruitment of staff in Amber is the first step to safeguarding and promoting the welfare of children and young people in our care. Amber is committed to safeguarding and promoting the welfare of all children and young people in its care. As an employer, Amber expects all staff and volunteers to share this commitment.

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| Job Title | Support Worker  |
| Department/Location |  |
| Responsible to | Centre Manager |
| Hours of Work | Overnight shift - 5.00pm to 11.00pm working hours (11.00pm to 7.30am sleeping hours) 7.30am to 9.30am working hours. Day shift 9.00am – 5.30pm |
| Salary | £9.90 per hour plus £40 sleep in allowance |

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| Summary of PositionTo be a support worker you need the passion and motivation for helping disadvantaged young people to make positive and lasting changes to their lives. As a support worker you will provide a consistent support service to the residents of the Amber Foundation, primarily during the evening and night time hours and at weekends. Your role will involve the assessment, support and risk management of the residents as part of a small and dedicated staff team. Together you will really make a difference, empowering our clients to develop the independent living skills they need to successfully move on with a positive future.     |

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| Primary Responsibilities, Tasks and DutiesYou will proactively work with residents of the centre by providing support, information, advice and guidance as appropriate. Part of your duties will involve developing, planning and delivering a range of group activities to increase life skills training with the aim of preparing residents to move on to independent accommodation, employment or further education.You will also ensure the safety and security of the residents and the centre, and therefore competent in making decisions which ensure the safeguarding of our residents and that all policies and procedures of the foundation are upheld.You will acquire and provide up to date and accurate information relating to residents and the service as a whole, whilst maintaining a safe and secure environment for residents, visitors and colleagues, in line with organisational policies. You will have a practical understanding of safeguarding, risk assessments, confidentiality and support plans. You will be able to manage your own time, working on your own initiative, have strong communication skills and be able to positively influence people from all different backgrounds. We can offer a variety of shifts and flexible working patterns on a contracted or casual basis including weekends, day shifts, sleep in shift or waking nights. |

Personal Specification

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| **Criteria** | **Essential** | **Desirable** |

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| Experience | Experience in working with vulnerable people or those with complex needs. Experience in managing complex and difficult situations. You will have knowledge of homelessness and the impact on young people. | Experience of working in young people’s services, supported accommodation or social housing. |
| Skills/Knowledge | Demonstrate an awareness and understanding of the issues and needs of the service users. Good time management with an ability to work under pressure and manage any conflicting priorities is essential.You will also have strong interpersonal skills with an ability to build and maintain effective relationships with residents and colleagues. | Qualifications relevant to the role such as health and social care, First Aid in the Work Place, Health & Safety, and Food Hygiene. |
| Personal Qualities | It is Amber’s responsibility for safeguarding and promoting the welfare of all children and young people in its care. All applicants will need to evidence their suitability to work with children and young people.Able to work as a member of a staff team. An ability to work under own initiative. Able to adapt to changeable environment, responsibilities and residents |  |