

Trustee with Care experience (charity).



halow project is a Guildford-based charity that supports around 200 young adults with learning disabilities to live the life they choose as independently as possible. We are community-based, with many of our services interwoven into the fabric of our service user's communities. Although we are seeking Care experience, it should be recognised that our services often overlap to offer our young adults an enriched pathway.

Our Care service is registered with the Care Quality Commission and comprises a small amount of low occupancy supported living houses in the local area, as well as a 1:1 outreach service to support young adults in their community. We are committed to providing exceptional support by putting our core values at the heart of everything we do:

- Exceptionally Person-Centred
- Ambitious For Young People
- Professional
- Respectful
- Problem Solving
- Empathy & Understanding
- Trustworthy
- Encouraging & Positive

The role of Trustee

We are currently seeking a Trustee to join us and bring with them proven experience in the Care Charity sector. We have also recently welcomed a trustee with significant HR experience, and a trustee with significant Fundraising experience. This is an exciting opportunity to make a real difference in a well-regarded, supportive and rewarding charity, backed up by an enthusiastic and caring team.

Responsibilities of the role

- The Board meets 5 times per year. We also want you to join our Quality and Innovation Subcommittee, which meets 4 times per year. Meeting in person is preferable, but it would be possible to join occasional meetings remotely.
- As well as through these meetings, we would like you to provide further support and guidance to all aspects of our Care services. There is not a huge time commitment here, but we would like you to be approachable when we need you.

What qualities, skills and experience we are looking for

- Evidenced experience working in a Charity that delivers Care services.
- Demonstratable experience of high quality and innovation / change. This could, or could not, involve a clear CQC element.
- Knowledge or experience of best practice working within Care regulatory guidelines, including safeguarding.
- Ability to think strategically and contribute to the long-term strategy and growth of **halow's** Care services.
- Ability to analyse and evaluate information to provide constructive and beneficial challenge.
- Willingness to commit to the time required for the position.
- Commitment to exemplifying **halow's** values through your work, communication, and representation of the charity.
- Understanding and acceptance of the legal duties and responsibilities of being a Trustee.
- Previous Trustee experience is advantageous but not essential.

We encourage applications from any under-represented groups, which may include people from Black, Asian and Minority Ethnic communities, people living with disabilities, individuals who have not previously held Trustee positions and from younger people who may not have had previous Board experience but have the required personal attributes, skills and enthusiasm for the role.

Time commitment

Our governance meetings are usually 2 hours in length, so the average monthly commitment through meetings (nine across Board and subcommittee) is 1.5 hours. Currently, most of our meetings start at 4.00pm.

Additional time commitment is hard to quantify, in some months it would be zero, and in others it would likely not exceed a few hours per month, around clear strategic tasks.

Expenses

Whilst our Trustee roles are unremunerated positions, reasonable out of pocket expenses will be reimbursed by the charity.

Location

Our offices are based in central Guildford and are easily accessible by car or public transport, with numerous car parks within walking distance along with Guildford bus and train stations.

How to apply

Please send your CV, together with a supporting statement detailing how you meet the requirements of the role and what you think you can bring to **halow**, by email to our Director, Graham O'Connor – graham.o@halowproject.org.uk. If you have any questions or would like any more information, please get in touch by email or call us on 01483 447960.

Please note closing date for applications is 22nd August 2022. If we receive the right application, the position may be filled sooner.